Central Community School District
Student Laptop Program Acknowledgement Form

Review and initial each statement below. ***Each student*** must complete the form with a parent.

The following items reiterate some of the most important points covered in the *Student Laptop Computer Program Policy Handbook*, distributed at parent sessions and found on the Central School Website.	**Student Initial**	**Parent Initial**
I understand that I am responsible for backing up my own files and that important files should always be stored in at least two locations (such as on the laptop, external hard-drive, CD, or flash drive).		
I will not leave my laptop unattended unless it is locked in a secure place. My family may be fully responsible for the cost of replacement should my laptop become lost or stolen due to "gross negligence" as determined by administration.		
I understand that my family is responsible for damages that occur to the laptop. *Please refer to the Student Laptop Computer Program Policy Handbook for details*.		
I will not download, install or use file-sharing programs or attempt to view/download games or programs/websites without the permission of the Media Specialist, Principals, Director of Innovation & Instruction, or Superintendent.		
I will not duplicate nor distribute copyrighted materials other than a back-up copy of those items I legally own.		
I will keep the laptop lid fully closed whenever it is moved from one point to another.		
I will read and follow general maintenance alerts from school technology personnel.		
I will report any problems with my laptop to a principal or media center staff in a timely manner.		
I understand the CCSD Administration reserves the right to revoke my laptop computer at any time for any reason.		
I hereby certify that I have received, read, understand and accept the Central Community School District's Technology Acceptable Use Policy and agree to abide by its provisions *(beginning on p. 10 of Student Laptop Computer Program Policy Handbook)*.		
I have attended one of the mandatory laptop sessions provided by the district on: _____ *(fill in date or estimated date student and parent attended)*		

I have read the *Student Laptop Computer Program Policy Handbook* and agree with their stated conditions.

Student Name (printed clearly) _____

Student Grade _____

Student Signature & Date _____

Parent/Guardian Name (printed clearly) _____

Parent/Guardian Signature & Date _____

If for some reason you choose not to have your student be issued an individual laptop at this time, sign below. Your signature below indicates that you have read and understand all of the Technology Policies of CCSD, but choose to NOT have your child receive a laptop at this time.

Student Name and Grade _____

Parent/Guardian Signature & Date _____

This completed and signed form is a mandatory requirement for the assigning and issuing of a CCSD laptop computer. It must be filed prior to the issuing and assigning of a computer. Students will not receive their laptops until the Superintendent or designee has received a signed form.